

## Mariners Christian School Job Description

**Title:** Part Time Instructional Specialist

**Job Type:** Part Time (25-28 hours/week)

**Start Date:** August 2026

**Contract year:** Traditional (August through mid-June)

**Salary Range:** **\$32,941 - \$48,858.** The rate of pay within the specified range may be adjusted at any time by the appointing authority based on the candidates' qualifications, prior experience, education level, etc.

**Reports to:** Elementary Principal

### Position Summary

The Instructional Specialist is a credentialed teaching professional who collaborates with classroom teachers to support instruction and student outcomes in Grades 2–5 through targeted, high-quality instructional support. This role is designed to strengthen instruction by providing focused assistance aligned with grade-level priorities.

The Instructional Specialist works alongside grade-level teams to support planning, assessment, and instruction in English Language Arts and Mathematics. The position emphasizes small-group instruction, flexible grouping, and differentiated support for identified students, using data to inform instructional decisions within designated instructional times.

This role enhances instructional capacity by adding a credentialed educator who contributes instructional expertise, targeted student support, and collaborative planning in support of student growth.

### Primary Responsibilities

#### Instructional Support

- Provide instructional support in collaboration with classroom teachers during designated instructional blocks
- Deliver small-group instruction using flexible groupings to support identified student needs
- Offer targeted academic support and/or enrichment for selected students through in-class or small-group instruction
- Implement evidence-based instructional strategies in ELA and Mathematics to support diverse learners, as appropriate within assigned hours

#### Data-Informed Instruction

- Review and utilize student assessment data, in collaboration with classroom teachers, to inform instructional support

- Support progress monitoring for identified students and adjust instructional approaches as needed
- Assist with the implementation of intervention and enrichment plans for assigned students

### **Collaboration & Planning**

- Collaborate with classroom teachers during scheduled planning times to align instructional support with grade-level curriculum
- Contribute to lesson planning and differentiation strategies as related to assigned instructional responsibilities
- Participate in grade-level collaboration as appropriate to the part-time role

### **Curriculum & Professional Responsibilities**

- Support the consistent implementation of adopted curriculum and instructional frameworks within assigned duties
- Participate in required meetings and professional development sessions as scheduled and appropriate for part-time staff

### **Qualifications**

- Valid teaching credential (required)
- Minimum of 3 years teaching experience (preferred)
- Strong understanding of best practices in ELA and Mathematics instruction
- Experience with small group instruction and flexible grouping practices
- Experience using student data to inform instruction and intervention
- Demonstrated ability to collaborate effectively with colleagues
- Strong communication, organization, and instructional planning skills

### **Additional Expectations**

- Maintain confidentiality and professionalism in all aspects of student support and communication
- Uphold the school's mission, values, and instructional expectations
- This role is instructional in nature and requires professional judgment, initiative, and instructional leadership
- Flexibility, responsiveness to student needs, and a team-oriented mindset are essential

### **Education and/or Experience:**

- Bachelor's Degree, including appropriate coursework in education
- Master's preferred
- Special Education Credential and Resource Specialist Certificate (or be eligible for an Emergency Credential or waiver)
- Experience preferred

**Non-discriminatory policy:**

It is and shall be the policy and practice of Mariners Christian School in the hiring of employees that the school will not discriminate on the basis of the applicants' race, age, genetic information, color, gender, nationality, or ethnic origin. We do reserve the right to screen applicants on the basis of religious preference.

**Each employee of Mariners Christian School must:**

- Have received Jesus Christ as his/her personal Savior, be able to articulate a relationship with Him, as well as provide evidence of regular church attendance.
- Maintain a lifestyle consistent with the moral standards stated in the Mariners Christian School contract and the Declaration of Moral Integrity.
- Be in agreement with and sign the MCS Statement of Faith.
- Have criminal history clearance expressly for MCS. (Fingerprinting to be arranged at hiring.)

**How To Apply :**

Please send a copy of your resume, active teaching credential and MCS employment application to [hr@marinerscs.org](mailto:hr@marinerscs.org)

You may download the MCS employment application here:

<https://marinerschristianschool.com/wp-content/uploads/2025/10/Faculty-and-Sub-Employment-Application.pdf>