

<p>Mariners Christian School Job Description PART-TIME SCHOOL NURSE</p>
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**Start date:** Immediately upon completion of hiring procedures.

**Job type:** Part-time

**FLSA:** Non-exempt hourly

**Traditional school year:** 10-month position (Late August through mid-June)

**Hours: Fridays from 7:30am – 3:30pm** (includes ½ hour unpaid lunch break)

**Starting Range:** Starting hourly range commensurate with education and experience.

The rate of pay within the specified range may be adjusted at any time by the appointing authority based on the candidates' qualifications, prior experience, education level, etc.

**Reports to:** Head of School & Full Time School Nurse

**Direct reports:** Health Office Aide

**Position Summary:**

The school nurse attends to the physical complaints of minor illnesses, injuries, and health concerns of students, faculty, and staff. He/she keeps parents informed of their children's health and wellbeing, as well as alerting administrators of more serious concerns.

**Position Description:**

- Treat student and staff injuries and illnesses by providing appropriate standards of care
- Administer medication and perform procedures according to physician orders and current policies and procedures. Ensures physician orders for individual student medications and treatments comply with requirements.
- Monitor, document and manage student health information
- Act as a health advocate and resource for students, families, and staff
- Maintain compliance with school health protocols and state guidelines
- Maintain communication with parents regarding health office visits and as appropriate
- Inform teachers and appropriate staff of the health conditions of students.
- Keep health office orderly and sanitized
- Assist injured employees and refer them to HR to complete workers comp paperwork
- Perform other duties as assigned

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**Minimum Qualifications:**

Valid Registered Nurse License issued by the State of California. Minimum of one-year clinical nursing experience required.

Prior pediatric experience is highly preferred but not required.

**Non-discriminatory policy:**

It is and shall be the policy and practice of Mariners Christian School in the hiring of employees that the school will not discriminate on the basis of the applicant's race, age, genetic information, color, gender, nationality, or ethnic origin. We do reserve the right to screen applicants on the basis of religious preference.

**Each employee of Mariners Christian School must:**

- Have received Jesus Christ as his/her personal Savior, be able to articulate a relationship with Him, as well as provide evidence of regular church attendance.
- Maintain a lifestyle consistent with the moral standards stated in the Mariners Christian School contract and the Declaration of Moral Integrity
- Be in agreement with and sign the MCS Statement of Faith
- Have criminal history clearance expressly for MCS (Fingerprinting to be arranged at hiring)

**To apply:**

Email the following to [serene.shahoud@marinerscs.org](mailto:serene.shahoud@marinerscs.org)

- Current Resume
- Completed job application which can be downloaded here:  
<https://marinerschristianschool.com/wp-content/uploads/2025/08/MCS-Employment-Application.pdf>

*Note: Expressing interest in this position and submitting requested items does not guarantee an invitation to interview.* Upon invitation to interview, a completed Mariners Christian School application packet will be requested.